William Hall & Co.

CHARTERED SURVEYORS, LAND & ESTATE AGENTS

Regulated by RICS

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DUTY OF LETTING AGENTS TO PUBLICISE FEES ETC

In accordance with the requirements of the Consumer Rights Act 2015, we hereby give details of our current fees for 2026 chargeable in respect of the letting and management of property.

Fees Payable by Tenants

Assured Tenancy / Secure Occupation Contract

Referencing Fee (per adult applicant) - None

New Tenancy Agreement Fees (per property) - None

Assured Shorthold Tenancy / Standard Occupation Contract

Referencing Fee (per adult applicant) - None

New Tenancy Agreement Fees (per property) - None

Fees Payable by Landlords

New Letting (per property) - 10% of the annual rent achieved + VAT + disbursements.

Property Management (full service) - 10% of the annual rent achieved + VAT + disbursements.

Tenant Referencing Fee (per adult applicant) - £60 Inc. VAT

William Hall & Co. operates a formal Complaints Handling Procedure and is a member of The Property Ombudsman redress scheme https://www.tpos.co.uk/consumers and is covered by the RICS Client Money Protection Scheme.

List of Tenancy Fees

William Hall and Co is a member of The Property Ombudsman and the RICS Client Money Protection Scheme.

The information given below is provided to ensure you are fully informed of any fees and costs involved in renting a property through William Hall and Co.

All fees are inclusive of VAT.

Unpaid Rent

- Assured Tenancy / Secure Occupation Contract

Interest will be charged at 3% above the Bank of England Base Rate from the date rent was due until it is paid. Please note: This will not be levied until the rent is more than 21 days in arrears.

- Assured Shorthold Tenancy / Standard Occupation Contract

Interest will be charged at 3% above the Bank of England Base Rate from the date rent was due until it is paid. Please note: This will not be levied until the rent is more than 14 days in arrears.

Lost keys or other Security Devices

Tenants are liable for the actual cost of replacing any lost key(s) or other security device(s). If the loss results in locks needing to be changed, the actual costs of a locksmith, new lock and replacement keys for the tenant, landlord and any other persons requiring keys will be charged to the tenant. If extra costs are incurred there will be a charge of £15 per hour for the time taken replacing lost key(s) or other security device(s).

Failure to remove furniture or goods at the end of the Tenancy

Tenants are liable for the actual costs incurred in removal or disposal of any goods left at the property at the end of the tenancy.

Damage to the Property

Tenants are liable for the actual costs incurred for the repair of damage cause by the neglect or carelessness of anyone living in or visiting the property.

Legal Costs

Tenants are liable for the actual legal and related costs which the Landlord must pay in connection with;

- Recovering possession of the property
- Recovering unpaid rent or other money due under the agreement or;
- Steps taken if the tenant fails to keep to the terms of the agreement